

Name of the Bureau/Office	Strategic Planning, Coordination and Partnerships Office (SPCP)
Area of Assignment	Crisis Response and Disaster Risk Reduction Management
Location of Assignment	ICAO HQ Montreal
Reporting relationship	Chief, Strategic Planning and Regional Affairs Coordination (C/PRC)
Duration of Assignment	6 months
Detail description of assignment	<p>Under the supervision of the Chief, Strategic Planning and Regional Affairs Coordination (C/PRC) , the intern will be expected to:</p> <ul style="list-style-type: none">• Assist with research on existing crises response and disaster risk reduction management programs relevant to the international nature of ICAO as a specialized UN Agency;• Assist with research of existing industry (aviation) crises response and disaster risk reduction (resilience) activities, best practices and guidance/manuals;• Assist with the drafting and development of the ICAO crises response manual/guidance materials and disaster risk reduction guidance, developing appropriate processes and assisting in the implementation of such; and perform other related duties
Educational requirements	<p>At the time of application, candidates are required to have completed or be enrolled in a graduate degree programme (second-level university degree or higher) in a field of study related to crisis Response and Disaster Risk Reduction Management</p> <ul style="list-style-type: none">• Applicants pursuing studies in countries where higher education is not divided into undergraduate and graduate stages should have completed at least four years of full-time studies at a university or equivalent institution towards the completion of a degree. <p>Language skills:</p> <ul style="list-style-type: none">• Essential requirements: Fluent reading, writing and speaking abilities in English.• Desirable requirements: A working knowledge of a second language of the Organization (Arabic, Chinese, French, Russian, or Spanish).